#### **AGENDA**

# Laurens Central School Board of Education FACS Room 115 – 7:30 PM March 20, 2024

#### I. OPENING OF MEETING

- 1. Call to order
- 2. Roll call and quorum check

#### II. ADOPTION OF AGENDA

#### III. MINUTES

1. Minutes – Regular Meeting – 2/21/24\*

#### IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

#### V. REPORTS AND DISCUSSIONS

- 1. Superintendent's Report B. Dorritie
- 2. Report from Building Principal J. Mushtare
- 3. Transportation J. Kessler
- 4. Buildings & Ground S. West

#### VI. CORRESPONDENCE

#### VII. FISCAL REPORTS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

#### A. Treasurer's Report:

- 1. Treasurer's Report A Fund (General)\*
- 2. Treasurer's Report C Fund (Cafeteria)\*
- 3. Treasurer's Report F Fund (Special)\*
- 4. Treasurer's Report T Fund (Trust & Agency)\*
- 5. Treasurer's Report L Fund (Library)\*
- 6. Treasurer's Report H Fund (Checking) (Capital Project)\*
  Treasurer's Report H Fund (Savings) (Capital Project)\*
- 7. NYLAF Investment Account \*
- 8. Transfers Over \$1000\*

#### B. Other Reports (No Approval Required)

Warrants

Warrant #36 A Fund \$154,764.75 (General)\*
Warrant #13 C Fund \$12,621.21 (Cafeteria)\*
Warrant #17 F Fund \$17,904.49 (Special)\*

Warrant #15 T Fund \$3,777.48 (Trust & Agency)\*

Warrant # H Fund \$0 (Capital Fund)
Warrant # TE Fund \$0 (Trust-Scholarship)

Warrant # L Fund \$0 (Library) Warrant #35 P Fund \$175,515.38 (Payroll)\* Warrant #37 A Fund \$178,910.56 (General)\* Warrant #14 C Fund \$8,476.67 (Cafeteria)\* Warrant #18 F Fund \$3,742.78 (Special)\* Warrant #16 T Fund \$398.55 (Trust & Agency)\* Warrant # H Fund \$0 (Capital Fund) Warrant # TE Fund \$0 (Trust-Scholarship) Warrant # L Fund \$0 (Library) Warrant #38 P Fund \$177,620.24 (Payroll)\* Warrant # A Fund \$0 (General) Warrant # C Fund \$0 (Cafeteria) Warrant # F Fund \$0 (Special) Warrant #17 T Fund \$333.26 (Trust & Agency)\* H Fund \$0 (Capital Fund) Warrant # Warrant # TE Fund \$0 (Trust-Scholarship) Warrant # L Fund \$0 (Library) Warrant #39 P Fund \$196,809.20 (Payroll)\*

- 2. Transfers Under \$1000\*
- 3. Internal Claims Auditor's Reports\*
- 4. Revenue Status Report Fund A\*
- 5. Extracurricular Reconciliation Report\*

#### VIII. OLD BUSINESS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

#### IX. PERSONNEL - NEW BUSINESS

#### A. PERSONNEL

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- 1. The appointment of Patrick Dugan as the Modified Baseball Coach for the 2023-2024 school year.
- 2. The Individual contract Agreement between the Board of Education of Laurens Central School and Kelly Gardner, as School Psychologist effective April 8, 2024 and terminating June 30, 2024, as per attached contract.\*
- 3. The probationary appointment of Kelly Gardner, tenure area special subject. Date of commencement of probationary service to be April 8, 2024. \*The potential expiration date of the appointment April 7, 2028. Certification status School Psychologist, Provisional. Her annual salary to be as per individual contract.

#### B. NEW BUSINESS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- 1. The attached 2024-2025 School Calendar.\*
- 2. The attached Legal Notice for the Annual Meeting, Budget Vote, Board Election, and Bus Purchase and direct the District Clerk to advertise as required by the State of New York.\*

- 3. The Otsego Northern Catskills BOCES Administrative Budget as presented for the 2024-2025 school year effective April 22, 2024.\*
- 4. To authorize the Superintendent on April 22, 2024 to cast one vote on the Otsego Northern Catskills BOCES Administrative Budget as presented for the 2024-2025 school year and cast three votes for the BOCES Board of Education members.
- 5. To elect/not elect three (3) candidates to the Otsego Northern Catskills BOCES Board of Cooperative Educational Services effective April 22, 2024: (must vote each candidate individually)

Deborah Fox Roxbury
Jacqueline Parry Laurens
Marion Mossman Milford

6. The appointment of the following individuals as Election Inspectors for the May 21, 2024, Vote, to be held in room 115 of the Laurens Central School, between the hours of 12:00 p.m. and 8:00 p.m.:

Pamela Weir, Chief Election Officer Andrea Hall, Election Inspector Deborah Trask, Election Inspector Victoria Munro, Election Inspector

7. To declare the attached list of items as surplus and discard appropriately.\*

#### X. COMMITTEE ON SPECIAL EDUCATION

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE, CPSE and 504 cases:

<u>CSE</u> 10100, 10201, 10230

CPSE None

<u>504</u>

<del>109</del>73, 11139, 10728, 11021

#### XI. INFORMATION

- 1. LCS Enrollment February 29, 2024\*
- 2. NYSIR News February 2024\*
- 3. 2024-2025 Fuel bid chart and awards\*
- 4. BOCES Budget Vote and Election information\*

#### XII. MEETINGS

- 1. BOCES Annual Meeting April 11, 2024, 6:30 pm
- 2. BOCES Annual Budget Vote April 22, 2024
- 3. Community Budget Meeting April 23, 2024, 7:00 pm
- 4. Board of Education Meeting April 17, 2024, 7:30 pm
- 5. The Addams Family Musical April 19 & 20, 2024, 7:00 pm

#### XIII. OPEN COMMENT PERIOD

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

#### XIV. EXECUTIVE SESSION

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

#### XV. FINAL ADJOURNMENT

# Draft MINUTES Laurens Central School Board of Education FACS Room 115 – 7:30 PM February 21, 2024

#### Opening of Meeting

#### I. OPENING OF MEETING

1. Call to order

The meeting was called to order at 7:32 pm by President C. Struckle.

2. Roll call and quorum check

Board Members Present: C. Struckle, M. Wikoff, G. Murello, P. Bush-Allen

**Board Members Absent: T. Francisco** 

Others Present: B. Dorritie, Superintendent; J. Mushtare, Building Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler, Head of Transportation; Members of the Staff and Community (see attached sign in sheet).

#### Adoption of Agenda

#### II. ADOPTION OF AGENDA

Motion made by G. Murello, seconded by M. Wikoff to adopt the agenda. Motion carried 4-0-0.

#### **Minutes**

#### III. MINUTES

1. Minutes – Regular Meeting – 1/17/24

Motion made by P. Bush-Allen, seconded by G. Murello to approve the minutes. Motion carried 4-0-0.

#### **Open Comment**

#### IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD

#### Reports and Discussions

#### V. REPORTS AND DISCUSSIONS

- 1. Senior Trip- Class Officers & Advisors
  - -B. Rondeau and J. Brodie spoke to the board
  - -would like to go to Villa Roma Resort in Calicoon, NY
  - -estimated cost is about \$12,700
  - -the class will have enough funds to cover the entire trip
  - -21 students wanting to go, would need 3 chaperones (2 advisors & 1 male possibly Mr. Dorritie)
  - -would use school transportation
- 2. Superintendent's Report B. Dorritie
  - -2024-2025 Budget
  - -Reminders Community Budget Meeting being held on Tuesday, April 16 and required Budget Hearing being held on Tuesday, May 7
  - -Zero-Emission Bus Panel CASSC board workshop on February 29
  - -VITA Tax Preparation Program Thank you to Dr. Li Lou and her Hartwick College staff
  - -Athletic Merger Discussion with Milford
  - -Draft 2024-2025 School Calendar
- 3. Report from Building Principal J. Mushtare
  - -100th Day of School
  - -Peter Hatalla, community member visited Elementary classes dressed as

#### Abraham Lincoln

- -Circle Training attended with some of our teachers used to build community
- -Anti-Vape Presentation being given to 7-12th grades on February 27th
- -Elementary Assembly on February 28th Green Golly and Her Golden Flute
- -Colorguard Home Show on March 9th at LCS this will be the last year at LCS
- discussion followed with J. Sander on why the Colorguard circuit is no longer allowing the Home Show at Laurens
- 4. Report from Supervisor Transportation J. Kessler
  - -Inspections 6 out of 7 passed
  - -Winter Sports are finished up
  - -Spring Sports will be a challenge for transportation
- 5. Report from Supervisor Buildings & Grounds S. West absent written

#### Correspondence

#### VI. CORRESPONDENCE

#### **Fiscal Reports**

#### VII. FISCAL REPORTS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

- A. Treasurer's Report:
  - 1. Treasurer's Report A Fund (General)
  - 2. Treasurer's Report C Fund (Cafeteria)
  - 3. Treasurer's Report F Fund (Special)
  - 4. Treasurer's Report T Fund (Trust & Agency)
  - 5. Treasurer's Report L Fund (Library)
  - 6. Treasurer's Report H Fund (Checking) (Capital Project)
    Treasurer's Report H Fund (Savings) (Capital Project)
  - 7. NYLAF Investment Account
  - 8. Transfers Over \$1000

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the Treasurer's Report. Motion carried 4-0-0.

#### B. Other Reports (No Approval Required)

1. Warrants

Warrant #32	A Fund \$205,629.55 (General)
Warrant #11	C Fund \$5,351.19 (Cafeteria)
Warrant #15	F Fund \$8,700.20 (Special)
Warrant #13	T Fund \$1,050.15 (Trust & Agency)
Warrant #12	H Fund \$4,137.66 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$149.59 (Library)
Warrant #31	P Fund \$168,740.42 (Payroll)
Warrant #33	A Fund \$163,002.86 (General)
Warrant #12	C Fund \$10,043.89 (Cafeteria)
Warrant #16	F Fund \$29,001.40 (Special)
Warrant #14	T Fund \$1,051.51 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #34	P Fund \$183,642.58 (Payroll)

- 2. Transfers Under \$1000
- 3. Internal Claims Auditor's Reports
- 4. Revenue Status Report Fund A
- 5. Extracurricular Reconciliation Report

#### **Old Business**

#### VIII. OLD BUSINESS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To authorize the Superintendent to accept or reject the 2024-2025 Fuel Bids that are to be opened at 2:00 pm on February 22, 2024, in the District Office.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above authorization. Motion carried 4-0-0.

Personnel

IX. PERSONNEL - NEW BUSINESS

A. PERSONNEL

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**CROP Peer Tutors** 

1. The appointment of the following as CROP Peer Tutors for the 2023-2024 school year. The salary will be \$15.00 per hour.

Alesa John Eowyn Chickerell

Motion made by M. Wikoff, seconded by G. Murello to approve the above appointments. Motion carried 4-0-0.

L. Murphy Non-Certified Substitute

2. The appointment of Luke Murphy as a Non-Certified Substitute Teacher for the remainder of the 2023-2024 school year, pending fingerprint clearance. His salary will be \$97.50 per day.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above appointment. Motion carried 4-0-0.

K. Hatalla Teacher Aide

3. The probationary appointment of Kylie Hatalla to the position of Teacher Aide effective February 26, 2024 and continuing until February 26, 2025. Her salary will be \$18,369, prorated for the 2023-2024 school year.

Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the above appointment. Motion carried 4-0-0.

J. Powers SAVE Promise Club Advisor

The appointment of Jonathan Powers as the advisor to the SAVE Promise Club for the 2023-2024 school year. His salary will be as per the Extracurricular salary schedule.

Motion made by P. Bush-Allen, seconded by G. Murello to approve the above appointment. Motion carried 4-0-0.

C. White Rescind Baseball Coach

5. To rescind the appointment of Codi White as the Boys Varsity Baseball Coach for the spring 2024 season.

Motion made by M. Wikoff, seconded by G. Murello to approve the above rescinded appointment. Motion carried 4-0-0.

Rescind and Appoint Baseball Coach

To rescind the appointment of Daniel Ronson as the Boys Modified Baseball Coach and appoint him as the Boys Varsity Baseball Coach for the spring 2024 season.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above rescission and new appointment. Motion carried 4-0-0.

**New Business** 

B. NEW BUSINESS

6.

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

#### Corrective Action Plan

1. To approve the District's Corrective Action Plan in response to the annual External Audit as set forth in the Management Letter dated January 5, 2024 and as required by NYSED.

Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above Corrective Action Plan. Motion carried 4-0-0.

#### **ONC BOCES Board Nomination**

2. The nomination of Jacqueline Parry to serve a three (3) year term on the ONC BOCES Board of Education.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the above nomination. Motion carried 4-0-0.

#### SEQR Capital Outlay 2024-2025

3. The attached State Environmental Quality Review Type II Action for the proposed 2024-25 Capital Outlay Project.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the attached SEQR. Motion carried 4-0-0.

#### Intermunicipal Agreement, School Psychologist

 The attached Intermunicipal Agreement between Laurens Central School, Edmeston Central School, and Morris Central School for the shared services of a School Psychologist.

Motion made by G. Murello, seconded by M. Wikoff to approve the attached agreement. Motion carried 4-0-0.

#### **Contract Upstate Security Consultants**

 The attached contract with Upstate Security Consultants, LLC to provide School Resource Officer Services.

Motion made by G. Murello, seconded by P. Bush-Allen to approve the attached contract. Motion carried 4-0-0.

#### Senior Trip

6. The overnight trip of the senior class to Villa Roma Resort and Conference Center. They will be leaving on Sunday, June 16, 2024 and returning on Wednesday, June 19, 2024. The Laurens Central School Board of Education has the right to rescind their decision at any time.

Motion made by G. Murello, seconded by M. Wikoff to approve the above senior trip. Motion carried 4-0-0.

#### **CSE**

#### X. COMMITTEE ON SPECIAL EDUCATION

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CPSE, CSE and 504 cases:

<u>CSE</u>

None

CPSE None

<u>504</u>

None

Information

XI. INFORMATION

- 1. Student Enrollment Report January 31, 2024
- 2. ONC BOCES Annual Meeting Information
- 3. Personnel letter dated 1/22/2024

Meetings

#### XII. MEETINGS

March 20, 2024 – Board of Education 7:30 pm Meeting

**Open Comment** 

#### XIII. OPEN COMMENT PERIOD

-L. Gifford thanked the board for approving the agreement for a School Psychologist

**Executive Session** 

#### XIV. EXECUTIVE SESSION

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel

The Board adjourned to executive session at 8:05 pm to discuss Personnel issues. Motion made by P. Bush- Allen, seconded by M. Wikoff. Motion carried 4-0-0.

Final Adjournment

#### XV. FINAL ADJOURNMENT

The Board adjourned from executive session at 8:55 pm. Motion made by M. Wikoff, seconded by G. Murello. Motion carried 4-0-0.

The Board adjourned, without further discussion at 8:56 pm. Motion made by P. Bush-Allen, seconded by M. Wikoff. Motion carried 4-0-0.

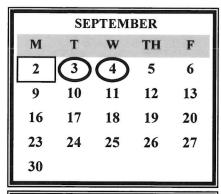
PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

24.

1.	Jennifer Sander	13.
2.	Bailey Rondeau	14.
3.	Jaidon Brodie	15.
4.	Malinda Brodie	16.
5.	Lindsey Gifford	17.
6.		18.
7.		19.
8.		20.
9.		21.
10.		22.
11.		23.

12.

## Draft LAURENS CENTRAL SCHOOL 2024-2025 SCHOOL YEAR



OCTOBER					
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28	29	30	31		

NOVEMBER					
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JANUARY						
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20	<u></u> <u> 1</u>	<b>/</b> 22	23	24		
27	28	29	30	31		

#### **HOLIDAYS & CONFERENCE DAYS**

September 2	Labor Day
September 3, 4	Superintendents Conf. Day
September 5	Classes Begin
October 11	Superintendent's Conf. Day
October 14	Columbus Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 27-29	Thanksgiving Recess
Dec.23-Jan 3	Holiday Recess
January 20	M.L. King Jr. Day
January 29	Lunar New Year
February 17	Presidents Day
February 18-21	Winter Break
March 14	Superintendents Conf. Day
April 14-18	Spring Break
May 26	Memorial Day
June 19	Juneteenth
June 23-27	Half Days for PreK-6th
June 27	Graduation

#### DAYS IN SESSION

SEPTEMBER	20
OCTOBER	22
<b>NOVEMBER</b>	17
DECEMBER	15
JANUARY	18
FEBRUARY	15
MARCH	21
APRIL	17
MAY	21
JUNE	19
TOTAL	185

#### **TESTING DATES**

Regents Exams
ELA/Math Tests Grades 3-8
Regents Exam
Regents Exams
Regents Rating Days

	= Vacation or Holiday
	= Half Day
$\bigcirc$	= Conference Day
$\triangle$	= Regents/State Exams

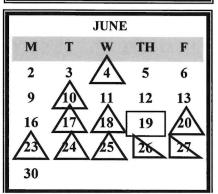
November 21 - Parent Teacher Conferences PK-12 November 22 - Parent Teacher Conferences PK-12 February 12 - Parent Teacher Conferences PK-12

FEBRUARY				
M	T	W	TH	F
3	4	5	6	7
10	11	18	13	14
17	18	19	20	21
24	25	26	27	28

	MARCH						
M	T	W	TH	F			
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17	18	19	20	21			
24	25	26	27	28			
31							

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#### LAURENS CENTRAL SCHOOL DISTRICT

# NOTICE OF ANNUAL MEETING, BUDGET VOTE, BOARD ELECTION, BUS/VEHICLE PURCHASE

NOTICE is hereby given that a public budget hearing of the qualified voters of the Laurens Central School District, Otsego County, Laurens, NY, will be held in the MPR at the Laurens Central School Building located at 55 Main Street, Laurens, NY 13796, in said District on May 7, 2024 at 7:00 p.m.

NOTICE is hereby given, that the annual meeting of the qualified voters of the Laurens Central School District, towns of Laurens, et al, Otsego County, NY, will be held in room 115 at the Laurens Central School located at 55 Main Street, Laurens, NY 13796, in the said District on Tuesday, May 21, 2024. Voting will take place between the hours of 12:00 and 8:00 p.m. at which time the polls will be opened to vote by ballot (either machine or paper) on the following Propositions:

- 1. To adopt the annual budget of the School District for the fiscal year 2024-2025, and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.
- 2. To elect One (1) member of the Board for a five year term commencing July, 1 2024, and expiring on June 30, 2029, Incumbent, Gerard Murello.
- 3. To authorize the Laurens Central School District to undertake the acquisition of one (1) sixty-five (65) passenger bus for the purpose of transporting students to both regular and special programs.

AND FURTHER NOTICE is hereby given that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2024-2025, exclusive of public monies, may be obtained by any resident of the District during business hours during the 14 days preceding the date of the annual meeting and election, and on the date of the election at each schoolhouse in the Laurens Central School District (except Saturday, Sunday, or holidays).

AND FURTHER NOTICE is hereby given that petitions nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at her office in the Laurens Central School, not later than Monday, April 22, 2024, between 7:30 a.m. and 5:00 p.m. Each petition shall be directed to the Clerk of the District, and shall be signed by at least 25 voters of the District, and must state the name and residence of the candidate. The petition must also identify the specific seat for which the candidate is running, including the name of the incumbent, and the length of the term of office to be filled. Candidates may be nominated for only one vacancy.

AND FURTHER NOTICE is hereby given that the applications for absentee ballots will be obtainable between the hours of 7:30 a.m. and 3:30 p.m. Monday through Friday, except holidays, from the District Clerk. Completed applications must be received by the District Clerk at least (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be picked up personally by the voter at the District Office. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on Tuesday, May 21, 2024.

A list of persons to whom absentee ballots are issued will be available for public inspection in the office of the District clerk between the hours of 7:30 a.m. and 3:30 p.m. during each of the five days prior to the election, except Sundays, and said list will be posted at the polling place at the election. Any qualified voter present in the polling place may object to the voting

of the ballot upon appropriate grounds for making his/her challenge and reason therefore known to the Inspector of Election before the close of the polls.

AND FURTHER NOTICE is hereby given that the applications for early mail ballots will be obtainable between the hours of 7:30 a.m. and 3:30 p.m. Monday through Friday, except holidays, from the District Clerk, no earlier than 30 days before the election. Completed applications must be received by the District Clerk at least (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be picked up personally by the voter at the District Office. Early mail ballots must be received by the District Clerk not later than 5:00 p.m. on Tuesday, May 21, 2024.

A list of persons to whom early mail ballots are issued will be available for public inspection in the office of the District clerk between the hours of 7:30 a.m. and 3:30 p.m. during each of the five days prior to the election, except Sundays, and said list will be posted at the polling place at the election. Any qualified voter present in the polling place may object to the voting of the ballot upon appropriate grounds for making his/her challenge and reason therefore known to the Inspector of Election before the close of the polls.

AND FURTHER NOTICE that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at (607) 432-2050, or pweir@laurenscs.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

AND FURTHER NOTICE is hereby given, that any proposition that is required to be included for vote shall be submitted in writing by means of a petition signed by at least 7 qualified voters, which proposition shall be filed with the Clerk not later than April 22, 2024, unless a greater number of days is required by statute. Any proposition shall be rejected by the Board of Education if the purpose of the proposition is not within the powers of the voters or where the expenditure of monies is required for the proposition, and such proposition fails to include the necessary specific appropriation. The District reserves the right to alter the language of a proposition in order to ensure compliance and conformity with the law.

Pamela J. Weir, District Clerk Laurens Central School March 21, 2024

PLEASE PUBLISH ABOVE LEGAL NOTICE ON THE FOLLOWING DATES:

**APRIL 2, 2024** 

**APRIL 16, 2024** 

**APRIL 30, 2024** 

MAY 14, 2024



Total Allocation to Component Schools For Administration and Rental Budgets

# Administrative Budget 2024-25 Three Year Comparison

SOUND ON CONDUCTIONAL MANCES						and the last	Companie	JO11		
2/5/2024 11:13	3									
Administrative Budget		2022-23 Actual	FTE	2023-24 Adopted	FTE		2023-24 Revised	FTE	2024-25	-
		Expenditures	FIE	Budget			Budget	FIE	Proposed Budget	F
		xperialtures		Budget			Budget		Budget	
Salaries										
Chief Executive Officer	\$	164,751	\$	164,751	1.00	\$	164,751	\$	164,751	1.00
Administrative Staff	\$	215,213	\$	246,862	1.53	\$	246,862	\$	258,126	1.54
Central Office Staff	\$	361,643	\$	432,993	8.21	\$	432,993	\$	451,247	8.20
Equipment	\$	2,510	\$	13,000		\$	13,000	\$	18,000	
Supplies	\$	37,044	\$	47,050		\$	47,050	\$	58,700	
Contractual	\$	236,967	\$	337,677		\$	337,677	\$	359,658	
Professional Services	\$	56,303	\$	105,570		\$	105,570	\$	107,300	
Services from Other BOCES	\$	56,178	\$	63,230		\$	63,230	\$	67,150	
Chief Executive Officer Benefits:							,			
Teachers' Retirement System	\$	20,638	\$	20,825		\$	20,825	\$	21,867	
Workers Compensation	\$	1,648	\$	1,648		\$	1,648	\$	1,648	
Health, Dental & Disability Insurance	\$	24,981	\$	27,036		\$	27,036	\$	29,611	
Staff Benefits	\$	385,077	\$	487,090		\$	487,090	\$	528,420	
Retiree Benefits	\$	1,469,837	\$	1,709,607		\$	1,709,607	\$	1,829,500	
Interfund Transfer Charges	\$	121,663	\$	125,773		\$	125,773	\$	131,201	
Interest on Borrowed Funds	\$	-	\$	-		\$	-	\$	-	
Total Appropriation	\$	3,154,453	\$	3,783,112	10.74	\$	3,783,112	\$	4,027,179	10.74
			ado	pted budget to p		_		\$	244,067	6.4
	ado	pted budget to p	roposed bu	dget change: (w	ithout Ret	iree	Health)	\$	124,174	3.28
	_		_							
Less: Transfer from Accruals	\$	793,896	\$	809,774		\$	809,774	\$	840,000	
Interest and Earnings	\$	1,500	\$	2,000		\$	2,000	\$	10,000	
CASEBP Refund	\$	111,702	\$	111,702		\$	111,702	\$	111,702	* for capital
Carry Over Encumbrances			_							
Miscellaneous Revenue		\$0	_\$_			\$	•	·	\$0_	
Net Allocation to Component Schools	for A	dmin	\$	2,859,636		\$	2,859,636	\$	3,065,477	\$ 205,84
				2,000,000			2,000,000		0,000,477	<b>\$</b> 200,0
Capital Budget		2022-23		2023-24			2023-24		2024-25	
		Actual		Adopted			Revised		Proposed	
	E	Expenditures		Budget			Budget		Budget	
								W. W.		
Rental of School District Space		<b>\$04.224</b>		¢00 200			\$00.260		<b>606 700</b>	
Capital Projects		\$91,224 \$561,702		\$98,368 \$561,702			\$98,368 \$561,703		\$96,783	
Total Appropriation		\$652,926		\$660,070			\$561,702 \$660,070		\$563,287 \$660,070	
. ott. Appropriation		4032,320		φυου,υ/υ			Sudget change		\$660,070	0.00

Increase to Component Schools	\$ 205,841
Percent Increase	5.85%
Increase to Component Schools without Retiree Health	\$ 85,948
Percent Increase	2.44%

\$ 3,519,706

\$ 3,725,547

#### Administrative Budget 2024-25 Overview and Summary of Changes from Adopted Budget

	Overview and Summary of Changes from Adopted Budget	
Expense Changes:		
Salaries & Personnel	Adjustment to salaries and FTE: No changes to total FTE Salaries increased by 3.5%	
Active Staff Benefits	Active Staff benefit cost include a 7% increase in Health, a 3% increase in Dental, TRS	rate at 10.5% and ERS rate at 15.2%
Equipment	Equipment purchases are planned to keep office computers and printers on a 3 to 5 year	ar replacement schedule.
Supplies	Covers all meeting costs for Cabinet, BOE, Regional Forums, SBO meetings, as well as The costs have increased as we move back to in person meetings for all groups.	s paper, postage, and office supplies.
Contractual	Covers all costs of professional memberships, software contracts, phones, copiers, pos This includes the contract for Frontline/Forecast5 - 5Sight. Other products can still be p The full cost of ThoughtExchange is included to allow all districts access to the software	urchased by districts in an aidable CoSer.
Professional Services	Includes professional services in a number	
	of areas:  Annual External Audit and Preparation of Financial Statements Internal Audit Function Board of Education Legal Fees Architectural Fees-capital asset planning Fiscal Advisor Emmerson Testing Consultants - Cabinet and BOE	\$ 1,500 \$ 5,000
Other BOCES	Paid to participate in services provided by other BOCES	\$ 107,300
	Capital Region - Grant Writing Capital Region - GASB OPEB Valuation Questar III: State Aid Planning and GASB 34 - fixed assets BOCES of NY DCMO - Cooperative Bidding and Print Shop	\$ 7,000 \$ 9,300 \$ 2,000
Retiree Health Insurance	Education Law 1950 requires the Administrative Budget to include the cost of health benefits for ALL Retirees Currently there are 155 retirees and 66 spouses taking insurance. We are anticipating that there will be eleven (11) new retirees, with a 7% premium increase this equates to a total of:  166 of the 186 eligible participants are in the CASEBP medigap plan - 89%	\$1,829,500
Interfund Transfer Charges	Transfer of Costs from other Budgets	Cost
	O&M Records Management Employee Relations Tech Support Distance Learning (video conf.) Van Mail Total	\$58,506 \$0 \$19,716 \$49,408 \$1,364 \$2,207 \$ 131,201
Interest on Borrowed Funds	The BOCES no longer budgets for a potential RAN	\$ -
Payanua Change:		
Revenue Change: Transfer from Accrual	The 2024-25 budget includes a transfer from an accrual of expense from program budgets, established in 2005-06, for the purpose of offsetting the cost of previously unfunded post retirement benefits (retiree health insurance).  This is equal to 8% of total salaries (in 05-06 we used 3%)  use of accrual	\$ 840,000
Revenues	Interest Other unanticipated revenues CASEBP Refund - used towards capital improvements	\$10,000 \$0 \$111,702

				Retire	e Health	Cost					
				Ten '	ear Projec	tion					
		1	2	3	4	5	6	7	8	9	10
Cost of Retirees in Administra	tive Budget										
Year	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
percent increase in premium		7%	7%	7%	7%	7%	7%	7%	7%	7%	7%
number of retirees added		11	8	7	7	9	9	7	7	7	7
Retiree Cost	\$1,709,607	\$1,829,500	\$2,031,665	\$2,315,695	\$2,600,394	\$2,983,212	\$3,410,394	\$3,831,477	\$4,280,775	\$4,763,377	\$5,302,446
\$ increase in cost		\$119,893	\$202,164	\$284,030	\$284.699	\$382,818	\$427,182	\$421,083	\$449,298	\$482,602	\$539,069
% increase in cost		7.01%	11.05%	13.98%	12.29%	14.72%	14.32%	12.35%	11.73%	11.27%	11.32%
											11.0270
<b>Estimated Number of Retirees</b>	Added Each Yea	ır									
Year	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
number of eligible retirees	32	25	24	24	31	31	25	23	22	24	28
plan to retire this year	11	8	7	7	9	9	7	7	7	7	8
retirees remaining	21	18	17	17	21	22	17	16	16	17	19
		4									
Post Employment Accrual Esti	mate										
Year	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
percent of salary accrued	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Estimated payroll	\$10,122,174	\$10,500,000	\$11,025,000	\$11,576,250	\$12,155,063	\$12,762,816	\$13,400,956	\$14,071,004	\$14,774,554	\$15,513,282	\$16,288,946
Amount raised for accrual	\$809,774	\$840,000	\$882,000	\$926,100	\$972,405	\$1,021,025	\$1,072,077	\$1,125,680	\$1,181,964	\$1,241,063	\$1,303,116
\$ change		\$30,226	\$42,000	\$44,100	\$46,305	\$48,620	\$51,051	\$53,604	\$56,284	\$59,098	\$62,053
% change		3.73%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Net Cost to Components	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
Retiree Budget	\$1,709,607	\$1,829,500	\$2,031,665	\$2,315,695	\$2,600,394	\$2,983,212	\$3,410,394	\$3,831,477	\$4,280,775	\$4,763,377	\$5,302,446
estimated use of accrual	\$809,774	\$840,000	\$882,000	\$926,100	\$972,405	\$1,021,025	\$1,072,077	\$1,125,680	\$1,181,964	\$1,241,063	\$1,303,116
Net Cost to Admin. Budget	\$899,833	\$989,500	\$1,149,665	\$1,389,595	\$1,627,989	\$1,962,187	\$2,338,317	\$2,705,797	\$3,098,810	\$3,522,314	\$3,999,330
\$ increase to components		\$89,667	\$160,164	\$239,930	\$238,394	\$334,197	\$376,131	\$367,480	\$393,014	\$423,504	\$477,016
% increase to components		5%	9%	12%	10%	13%	13%	11%	10%	10%	10%

ONC BOCES

2024-25 Budget

#### RENTAL; OPERATIONS & MAINTENANCE; ANCILLARY FEE SCHEDULE

as of:

12/11/2023 COST PER SQ. FOOT \$10.82

ANCILLARY FEES INNOVATIVE PROGRAMS ONLY

BASIC LIFE SKILLS (204)

\$500.00

TRUST (210) &

BEHAVIORAL ADJ (212) \$1,000.00

			2
DISTRICT/LOCATION	PROGRAM USE	SQ. FOOT	ADMIN RENT
ONEONTA CENTER ST ELEM	POTENTIAL RPC	877	\$9,489.14
	HSE	457	\$4,944.74
	EMPLOYEE RELATIONS SECRETARY	300	\$3,246.00
	EMPLOYEE RELATIONS CONFIDENTIAL OFFICE	700	\$7,574.00
TEMA Enterprises, Inc./ISSC	ISS OFFICE SPACE - RT. 23 COMPLEX (\$2,884/mo)		\$34,608.00
	ISS OFFICE SPACE - RT. 23 COMPLEX (\$1800/mo)		\$21,600.00
Bassett/Fox Care	LPN PROGRAM		\$30,000.00
Projected:	New Classrooms as needed	3750	\$40,575.00
	TOTAL RENTAL		\$152,036.88
	Less transfer to Adult, Grant or Employee Relations		\$55,253.88
	Total Rental Budget		\$96,783.00

#### ONC BOCES Current RWADA Changes

	18-19 RWADA		19-20 RWADA		20-21 RWADA		21-22 RWADA		22-23 RWADA		RWADA	Percent
School	for 20-21 Bgt	RWADA %	for 21-22 Bgt	RWADA %	for 22-23 Bgt	RWADA %	for 23-24 Bgt		for 24-25 Bgt	RWADA %		Change
Andes	83	1.00%	73	0.90%	71	0.92%	59	0.77%		0.85%		6.78%
Charlotte Valley	398	4.80%	374	4.59%	377	4.89%	382	4.96%	321	4.31%	(61)	-15.97%
Cherry Valley - Springfield	475	5.73%	472	5.80%	440	5.71%	442	5.73%	450	6.04%		1.81%
Cooperstown	898	10.83%	880	10.81%	802	10.40%	827	10.73%	807	10.84%		
Edmeston	378	4.56%	365	4.48%	356	4.62%	368	4.77%	374	5.02%	6	1.63%
Gilboa-Conesville	304	3.67%	319	3.92%	277	3.59%	289	3.75%	265	3.56%	(24)	
Hunter-Tannersville	419	5.05%		4.37%	349	4.53%	331	4.29%	318	4.27%		
Jefferson	218	2.63%	214	2.63%	196	2.54%	160	2.08%	138	1.85%		
Laurens	326	3.93%	325	3.99%	310	4.02%	305	3.96%	310	4.16%		1.64%
Margaretville	358	4.32%	364	4.47%	344	4.46%	330	4.28%	329	4.42%	(1)	-0.30%
Milford	373	4.50%	365	4.48%	366	4.75%	375	4.86%	365	4.90%		W. C. W. C.
Morris	345	4.16%	332	4.08%	326	4.23%	304	3.94%	312	4.19%		2.63%
Oneonta	1781	21.49%	1808	22.21%	1741	22.58%	1610	20.88%	1688	22.67%	78	4.84%
Roxbury	279	3.37%	269	3.30%	267	3.46%	248	3.22%	236	3.17%		
Schenevus	367	4.43%	347	4.26%	314	4.07%	304	3.94%	286	3.84%		
South Kortright	320	3.86%	339	4.16%	290	3.76%	288	3.74%	286	3.84%	(2)	-0.69%
Stamford	306	3.69%	294	3.61%	270	3.50%	239	3.10%	258	3.46%	19	7.95%
Windham-AJ	315	3.80%	316	3.88%	319	4.14%	287	3.72%	288	3.87%	1	0.35%
Worcester	346	4.17%	330	4.05%	294	3.81%	299	3.88%	316	4.24%	17	5.69%
Total	8,289		8,142		7,709		7,447		7,410		(37)	-0.50%

# ONC BOCES Total Cost to Components

School		Admin Actual 2023-24	Capital Actual 2023-24	Total Actual 2023-24	Admin Proposed 2024-25	Capital Total Proposed Admin 2024-25 & Capita Propose 2024-25		Total Inc/(Decr) 2024-25	Percent Change
Andes	\$	22,656	\$5,230	\$27,885	\$ 26,063	\$ 5,612	\$31,675	\$3,789	13.59%
Charlotte Valley	\$	146,687	\$33,859	\$180,546	\$ 132,796	\$ 28,594	\$161,390	(\$19,156)	-10.61%
Cherry Valley	\$	169,727	\$39,177	\$208,904	\$ 186,163	\$ 40,085	\$226,248	\$17,344	8.30%
Cooperstown	\$	317,567	\$73,302	\$390,868	333,852	\$ 71,886	\$405,738	\$14,869	3.80%
Edmeston	\$	141,311	\$32,618	\$173,929	\$ 154,722	\$ 33,315	\$188,037	\$14,108	8.11%
Gilboa-Conesville	\$	110,976	\$25,616	\$136,591	\$ 109,629	\$ 23,606	\$133,235	(\$3,356)	-2.46%
Hunter-Tannersville	\$	127,103	\$29,338	\$156,442	\$ 131,555	\$ 28,327	\$159,882	\$3,440	2.20%
Jefferson	\$	61,440	\$14,182	\$75,621	\$ 57,090	\$ 12,293	\$69,383	(\$6,239)	-8.25%
Laurens	\$	117,120	\$27,034	\$144,153	\$ 128,245	\$ 27,614	\$155,860	\$11,706	8.12%
Margaretville	\$	126,719	\$29,250	\$155,969	\$ 136,106	\$ 29,307	\$165,412	\$9,443	6.05%
Milford	\$	143,999	\$33,238	\$177,238	\$ 150,999	\$ 32,514	\$183,512	\$6,274	3.54%
Morris	\$	116,736	\$26,945	\$143,681	\$ 129,073	\$ 27,792	\$156,865	\$13,184	9.18%
Oneonta	\$	618,237	\$142,703	\$760,941	\$ 698,316	\$ 150,364	\$848,681	\$87,740	11.53%
Roxbury	\$	95,232	\$21,982	\$117,213	\$ 97,632	\$ 21,022	\$118,654	\$1,441	1.23%
Schenevus	\$	116,736	\$26,945	\$143,681	\$ 118,317	\$ 25,476	\$143,793	\$112	0.08%
South Kortright	\$	110,592	\$25,527	\$136,119	\$ 118,317	\$ 25,476	\$143,793	\$7,674	5.64%
Stamford	\$	91,776	\$21,184	\$112,960	\$ 106,733	\$ 22,982	\$129,715	\$16,756	14.83%
Windham-AJ	\$	110,208	\$25,438	\$135,646	\$ 119,144	\$ 25,655	\$144,799	\$9,153	6.75%
Worcester	\$	114,816	\$26,502	\$141,318	\$ 130,727	\$ 28,149	\$158,876	\$17,559	12.42%
	\$ :	2,859,636	\$660,070	\$3,519,706	\$ 3,065,477	\$660,070	\$3,725,547	\$205,841	5.85%

# **Contingent Budget Calculation**

Year	2023-24	2024-25
Total Budget	\$ 3,783,112	\$ 4,027,179
Retiree Health	\$ 1,709,607	\$ 1,829,500
TRS (811)	\$ 45,523	\$ 48,985
ERS (813)	\$ 64,103	\$ 71,098
Balance	\$1,963,879	\$2,077,596
Amount to Reduce		\$113,717

### 2024/25 Budget Assumptions

### For the Administrative Budget

Sal	ary	Incre	ases
-----	-----	-------	------

3.50%
3.50%
3.35%
3.50%
7.65%
1.00%
0.50%
15.20%
10.50%
8.00%
0.30%
0.07%
14% to 6.47%
8% to 5%
7.00%
7.00%
33.6% to 13.48%
25% to 9.88%
12.4% to 0%
3%

#### Surplus - March 2024

Obsolete or failed equipment:

DELL OPTIPLEX 790 OPT790RM114A LCS# 20140156 ONC# 3LA00001945 S/N# 2552817

DELL OPTIPLEX 790 OPT790RM112B LSC# 20190085 ONC# 3LA00001949 S/N# 2552941

DELL OPTIPLEX 790 OPT790HSLIB1 LCS# 20140238 ONC# 3LA00001845 S/N# DFZVTV1

DELL OPTIPLEX 790 OPT790RM129 LCS# 20140239 ONC# 3LA00001849 S/N# FZMZVR1

DELL OPTIPLEX 980 OPT980RM214 LCS# 20140309 ONC# 3LA00002284 S/N# 27DQDQ1

DELL OPTIPLEX 980 OPT980RM104C LCS# 20140270 ONC# 3LA0002170 S/N# 4261987

DELL OPTIPLEX 990 OPT990RM205A LCS# 20140233 ONC# 3LA00002119 S/N# 8H4HVR1

DELL OPTIPLEX 990 OPT990RM104B LCS# 20140298 ONC# 3LA00002273 S/N# 4386737

AVERMEDIA DOCUMENT CAMERA MODEL= AVERVISION300P ONC# 3LA00000924 S/N# 34054 7070 DELL OPTIPLEX 990 OPT990RM107A LCS# 20140283 ONC# 3LA00002183 S/N# 4193802

DELL OPTIPLEX 990 OPT990RM104A LCS# 20140319 ONC# 3LA00002292 S/N# H0QM8V1

DELL OPTIPLEX 990 OPT990RM113A LCS# 20140168 ONC# 3LA00002014 S/N# 1S7MC2S

DELL OPTIPLEX 990 OPT990RM130 LCS# 20140169 ONC# 3LA00002030 S/N# 3521638

SAMSUNG TABLET MODEL: GT-P5210 ONC# 3LA00001927 S/N# RF2D70MJGYW

SAMSUNG TABLET MODEL: GT-P5210 ONC# 3LA00001931 S/N# RF2D70MHXQZ

SAMSUNG TABLET MODEL: GT-P5210 ONC# 3LA00001935 S/N# RF2D70MJ21D

INFOCUS PROJECTOR LCS# 20090034 ONC# 3LA00001112 S/N# AZNB83500106

AED DEFIBTECH REVIVER DDU-100B NO INVENTORY TAGS

DELL MONITOR CN0G554F6418085J4BJL NO INVENTORY TAGS DELL MONITOR CN0U47957161854DC122 NO INVENTORY TAGS

DELL MONITOR CN0DC3237161878RAA3V NO INVENTORY TAGS

DELL LATITUDE D630 LATD630RM250 ONC# 3LA00001911 S/N# 2594710

TAIT RADIOS (2) MODEL TP3300 S/N# LC191130030 S/N# LC192230193 NO INVENTORY TAGS

ICOM RADIO (5)
MODEL IC-F2000
S/N# 74001423
S/N# 74001417
S/N# 74001428
S/N# 74001429
S/N# 74001430
NO INVENTORY TAGS

VERTEX STANDARD RADIO MODEL VX-454-G7-5 S/N# 0788026137916 NO INVENTORY TAGS WITH 8 TOTAL CHARGING STATIONS